

SERVICE MANAGEMENT—Retail & Consumer Sciences APPLICATION FOR PROGRESSION INTO PROGRAM

SUMMARY – To take RCS 390, which is a prerequisite for RCS 422 (internship), requires the following:

- 2.3 GPA or higher
- 30 credit hours or more completed
- A grade of C or better in the classes listed below
- A completed, signed and approved “Work Experience Verification Form”, which documents your completion of 300 hours of retail work experience. The acceptability of this experience will be determined by the RCS Internship Coordinator.

Note: These forms must be completed, approved, and signed by your advisor and employer, **PRIOR TO THE FIRST DAY OF CLASS.**

Student Name _____ ID# _____
 Street Address _____ City/State/Zip _____
 Phone _____ E-mail _____

Credit hours completed prior to the current term: _____ Cumulative GPA: _____
 (Hours being taken in current term): _____

<u>Course</u>	<u>Record of Course Work</u> <u>Semester Taken or Transferred</u>	<u>Letter Grade</u>
English 101	_____	_____
English 102	_____	_____
Math 125	_____	_____
RCS 210	_____	_____
RCS 310 (or co-req)	_____	_____
<u>Other RCS courses taken</u>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ Work Experience Verification Form(s) attached _____ Academic History Attached

Date Application Received _____ Date Approved _____

Advisor’s Signature _____

Questions? Contact Lucy Simpson, RCS Internship Coordinator at 974-6242 or lucy_simpson@utk.edu